



Using the Saved Cart feature on *promedsupply.com*

1. Loading a Saved Cart

Once a Saved Cart has been created, you can load the cart with items by selecting the name of the Saved Cart and then clicking **LOAD**.

Each Saved Cart name is followed by a number **Bi-Weekly Order (7)** that indicates how many different items exist in that cart.

2. Creating a Saved Cart

Creating a new Saved Cart allows you to save all of the items currently in your cart for easy reordering later. Once you have completed adding items to your cart and updated the desired quantity of each item (see below), simply type in a name under "Cart Name:" and click **SAVE**.

If you would like to add more items to an existing Saved Cart, you can resave that cart by checking the box next to "Save over existing..." and then clicking **SAVE**.



Saved Carts

Create and save items in "Saved Carts" for quick and easy reordering

LOAD A CART

Bi-Weekly Order (7) **LOAD**

CREATE A NEW SAVED CART W/ CURRENT ORDER

Cart Name: **SAVE**

Save over existing...

REMOVE A SAVED CART

Bi-Weekly Order (7) **DELETE**

3. Removing a Saved Cart

To removed a Saved Cart, simply select the Saved Cart name from the drop down list and click **DELETE**.

NOTE: Once a Saved Cart is deleted, it is removed permanently.



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